

LORDSTOWN LOCAL BOARD OF EDUCATION
Special Meeting Minutes
June 29, 2021
8:00 A.M.
Administrative Office Board Room

CALL TO ORDER

Time: **8:00 A.M.**

ROLL CALL

Present: Mr. Catlin, Mrs. Kistler, Mrs. Reid, Mrs. Woodward, Mrs. Click Absent

PLEDGE OF ALLEGIANCE

BUSINESS

**21-0613 A. Recommend Board approve the Twelve Month Amended Appropriations
And any other adjustments for Fiscal Year 2021**

Mrs. Woodward moved and **Mrs. Reid** seconds the motion

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Click Absent
President declared motion carried 4-0.

**21-0614 Resolution approving the procurement of Design-Build Services from
Gardiner through participation in a contract of the Ohio Schools Council**

Mrs. Reid moved and **Mr. Catlin** seconded the motion that the following resolution
be approved

WHEREAS, pursuant to a request for qualification followed by a request for proposal process under Ohio Revised Coded Section 153.65 through 153.571, the Ohio Schools Council, a regional council established under Chapter 167 of the Revised Code (the "COG"), has entered into a contract with Gardiner ("Design-Builder") that allows for the Design-Builder, through its contract with the COG, to provide design Build services for HVAC improvements and upgrades to the COG's school district members; and

WHEREAS, the Board desires to participate in the contract of the COG pursuant to Chapter 167 of the Revised Code by entering into an agreement for design-build services with the Design-Builder for the purpose of Procuring HVAC improvements and upgrades;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lordstown School District, County of Trumbull, Ohio, that;

Section 1. Approval and execution of agreement for Design-Build Services. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Agreement for design-build services substantially in the form now on file with the Treasurer. The form of the agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the agreement by those officials.

Section 2. Approval and execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to commute the transactions contemplated by this Resolution.

Section 3. Compliance with open Meeting Requirements. The Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Captions and Headings. The captions and heading in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses thereof.

Section 5. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call Vote: Mr. Catlin Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mrs. Click Absent
President declared **motion carried 4-0**

21-0615 **ADJOURNMENT**

Mrs. Woodward moved and **Mr. Catlin** seconded to adjourn the meeting.

Time: **8:10 A.M.**

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Absent
President declared **motion carried 4-0**

TREASURER

BOARD PRESIDENT

LORDSTOWN LOCAL BOARD OF EDUCATION
Regular Meeting Minutes
June 16, 2021
6:00 P.M.
Lordstown High School Innovation Center

CALL TO ORDER

Time: **6:07 P.M.**

ROLL CALL

Present: Mr. Catlin, Mrs. Click, Mrs. Kistler, Mrs. Woodward, Mrs. Reid Absent

PLEDGE OF ALLEGIANCE

21-0603 COMMENDATIONS AND RECOGNITION OF ACHIEVEMENT

Mrs. Click moved and **Mr. Catlin** seconded the motion to approve the following resolution:

BE IT RESOLVED, that the Lordstown Local Board of Education wishes to commend the following individuals and groups for their recent distinction and achievements.

- Special thanks to Mr. Randy Fee for his hard work and dedication with the Senior Class of 2021 and the commencement activities
- Special thanks to Mr. James Rook for being our guest speaker at our 2021 graduation ceremony

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Woodward Yes, Mrs. Reid Absent
President declared **motion carried 4-0**

SUPERINTENDENT'S RECOMMENDATIONS:

21-0604 A. RESOLUTION SUSPENDING BOARD POLICY REGARDING PUBLIC PARTICIPATION AT BOARD MEETINGS

Mrs. Woodward moved and **Mrs. Click** seconded the motion that the following resolution be approved:

WHEREAS, pursuant to Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, members of a public body may hold, attend, and participate in meetings by means of teleconference, video conference, or any other similar electronic technology; and

WHEREAS, in conformance with the Executive Orders of the Governor's Office and the Ohio Department of Health, issued in March, 2020, prohibiting large gatherings of people and closing school buildings in response to the COVID-19

pandemic, the Board has determined to exercise its authority to hold today's meeting by means of a ZOOM video conference; and

WHEREAS, holding a meeting via telephone or video-conference may preclude members of the public from participating by way of public comment, as otherwise required by Board Policy 0169.1; and

WHEREAS, to ensure compliance with its own Policies, the Board desires to suspend Board Policy 0169.1 for the duration of this meeting.

THEREFORE, BE IT RESOLVED, by the Board of Education of the Lordstown Local School District, Ohio, that:

Section 1. Pursuant to and in accordance with Board policy 0131, the Board of Education hereby suspends Board policy 0169.1 "Public Participation at Board Meetings," in its entirety, for the duration of this meeting.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with legal requirements including Section 121.22 of the Ohio Revised Code.

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Woodward Yes, Mrs. Reid Absent
President declared motion carried 4-0

21-0605 RECOMMEND THE BOARD APPROVE THE FOLLOWING RESOLUTION

The Board of Education of the Lordstown Local School District, Trumbull County, Ohio, met in regular session this 16th day of June, 2021 with the following members present:

Mr. Catlin Mrs. Kistler

Mrs. Click Mrs. Woodward

Mrs. Click moved the adoption of the following resolution:

WHEREAS, the Board is desirous of re-employing Mark Ferrara in the position of Treasurer following his system retirement on August 1, 2021; and

WHEREAS, the Board has taken all necessary steps under the Ohio R.C. 3309.345 to facilitate the employment of Mr. Ferrara in retirement;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Ferrara be re-employed as Treasurer for the period beginning on August 3, 2021, and continuing through July 31, 2026

BE IT FURTHER RESOLVED, that the Board President is authorized and directed to execute a contract with Mr. Ferrara for the period set forth herein and upon such other terms as have been agreed upon by the Board and the Treasurer.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal action of this Board concerning and/or relating to the adoption of this Resolution was taken in an open meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Catlin seconded the adoption of the foregoing resolution with the vote resulting as follows:

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Woodward Yes, Mrs. Reid Absent
President declared **motion carried 4-0**

DISCUSSION ITEMS/ANNOUNCEMENTS (BOARD MEMBERS/ADMINISTRATORS:

None

PUBLIC PARTICIPATION

Board and Board President reserves the right to set limits on time, use discretionary powers, waive or strictly adhere to Board adopted policy on public participation.

NONE

Mrs. Reid entered at 615 P.M.

21-0606 Mrs. Woodward moved and **Mrs. Reid** seconded the motion to remove Joe Click from Consent Items and list as a separate item

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes
President declared **motion carried 5-0**

21-0607 CONSENT AGENDA ITEMS

BE IT RESOLVED, that the Lordstown Local Board of Education approves the following consensus resolution items:

Treasurer's Reports

A. Recommend the Board approve the following minutes

May 12, 2021 Work Session
May 19, 2021 Regular Board Meeting

B. Recommend the Board approve the financial reports for May 2021

- C. Recommend the Board approve the Three Month Temporary Appropriations for FY 2022
- D. Recommend the Board approve Kathy Gambill as part time help in the Treasurer's Office. Hours will not exceed 20 in a week
- E. Recommend the Board approve the following District insurances coverage through the Ohio School Plan:

Property	\$41,176
Auto	\$ 7,657
Liability	<u>\$ 6,144</u>
	\$54,977

Superintendent's Recommendations

- F. Recommend the Board approve the following supplemental contracts for the 2021-2022 school year, which shall become effective upon satisfactory completion of required criminal records checks and fulfillment of the requirements in O.R.C. 3319.303 and O.R.C. 3313.53 to coach, supervise or direct a pupil-activity program.

At Negotiated Supplemental Contract Rate

1. Destiny Prusky- Head Volleyball Coach
2. Aaron Smalley- Athletic Director
3. Aaron Smalley- Varsity Girls Basketball, Head Coach
4. Melissa Thomas- Assistant Athletic Director
5. Melissa Thomas- Girls Soccer, Head Coach
6. Ryan Hart- Student Council, High School
7. Ryan Hart- Power of the Pen
8. Ryan Hart- English Festival, High School
9. Ryan Hart- Yearbook, High School
10. Colleen Kellar- Varsity Girls Track
11. Bruce Pyles- Boys Varsity Soccer, Assistant
12. Christina Freed- Girls Varsity Volleyball, Assistant
13. Bobbie Tyree- 8th Grade Volleyball, Head Coach
14. Wendy Corcoran- 7th Grade Volleyball, Head Coach
15. Brian Force- Varsity Boys Basketball, Head Coach
16. Rochelle Morgan- 11th Grade Class Advisor
17. Dawn Cameron- Camp Fitch, Assistant
18. Dawn Toporcer- Camp Fitch, Assistant
19. Kendron Parr- After School Detention, Elementary
20. Lisa Paisley- Girls Varsity Tennis Head Coach
21. Mitch Blake- Varsity Golf Coach
22. Emily Metheny- 8th Grade Girls Basketball

- G. Recommend the Board approve Emily Metheny as a long term sub at the high school retroactive to May 3, 2021 until the end of the 2020-2021 school year. The rate of compensation will be \$90.00 per day

- H. Recommend the Board approve a 2% raise for Russell Corley, Director of Transportation, Buildings, and Grounds, for each year of the LTA and OAPSE contracts
- I. Recommend the Board accept the resignation of Jenna Barvitski, High School Music teacher, effective August 31, 2021
- J. Recommend the Board approve Mindy Moyers as a Home Instruction Teacher at the rate of \$20.00 per hour up to 20 hours
- K. Recommend the Board approve Nicolina Circella as an extended school year teacher at the rate of \$25.00 per hour up to 15 hours
- L. Recommend the Board approve, upon the recommendation of the Superintendent, a two-year limited contract to Carol Morris, bus driver, effective July 1, 2021 through June 30, 2023, with salary and benefits as provided by the collective bargaining agreement
- M. Recommend the Board approve Joyce Czopur as the Elementary K-3 Math Tutor for the 2021-2022 school year
- N. Recommend the Board approve the revisions to the Rental Facilities Agreement
- O. Recommend the Board approve the use of facilities for prep Bowl to be held at Lordstown High School as in the past for the 2021-2022 school year. Dates are: January 29, 2022- Elementary, February 12, 2022- Jr. High, February 26, 2022- High School with make-up dates of March 5, 2022 and March 12, 2022
- P. Recommend the Board approve the Safe Return to In-Person Instruction and Continuity of Services Plan for the 2021-2022 school year
- Q. Recommend the Board approve the revised Lordstown Local Schools revised Wellness Policy
- R. Recommend the Board approve the Elementary and High School student handbooks for the 2021-2022 school year

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes
 President declared motion carried 5-0

*Note: The following items should not be part of a Consensus Agenda –
 Suspend or remove business manager for cause
 Re-employ teacher not recommended by superintendent
 Reject a recommendation that a teacher eligible for continuing status be re-employed *
 Transfer funds in certain cases
 Levy a tax outside 10 mill limitation (not emergency)

BUSINESS

21-0608 Resolution approving the procurement of Design-Build Services from Johnson Controls through participation in a contract of the Ohio Schools Council

Mrs. Woodward moved and **Mrs. Reid** seconded the motion that the following resolution be approved.

WHEREAS, pursuant to a request for qualification followed by a request for proposal process under Ohio Revised Code Section 153.65 through 153.571, the Ohio Schools Council, a regional council established under Chapter 167 of the Revised Code (the "COG"), has entered into a contract with Johnson Controls ("Design-Builder") that allows for the Design-Builder, through its contract with the COG, to provide design-build services for Fire Alarm improvements and upgrades to the COG's school district members; and

WHEREAS, this Board desires to participate in the contract of the COG pursuant to Chapter 167 of the Revised Code by entering into an agreement for the design-build services with the Design-Builder for the purpose of procuring Fire Alarm improvements and upgrades;

NOW, THEREFORE, IT BE RESOLVED by the Board of Education of the Lordstown School District, County of Trumbull, Ohio, that:

Section 1. Approval and Execution of Agreement for Design-Build Services. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on the behalf of the School District, the Agreement for design-build services substantially in the form now on file with the Treasurer. The form of agreement is approved with such changes therein are not that materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, that and such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by signing of the agreement by those officials.

Section 2. Approval and Execution of Related Documents. The President or Vice President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 5. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes
President declared motion carried 5-0

SUPERINTENDENT'S RECOMMENDATIONS

06-0609 Resolution to Waive Career Technical Education for Students- Grades 7 & 8 for 2021-2022

Mrs. Woodward moved and **Mrs. Click** seconded the motion that the following resolution be approved.

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide students in grades seven through twelve career technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS division (B) of Section 3313.90 provides that a Board of Education may adopt a resolution not to provide career-technical education to students enrolled in both grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30th of that particular school year.

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that, while the Lordstown Local Schools of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in both grades seven and eight during the 2021-2022 school year; and

BE IT FURTHER RESOLVED that the Lordstown Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.09(8) and

BE IT FURTHER RESOLVED that the Superintendent is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education at the earliest opportunity so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2020.

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes
President declared motion carried 5-0.

21-0610 Resolution approving the procurement of Design-Build Services from Gardiner through participation in a contract of the Ohio Schools Council

Mrs. Woodward moved and **Mrs. Click** seconded the motion that the following resolution be **Tabled**

WHEREAS, pursuant to a request for qualification followed by a request for proposal process under Ohio Revised Coded Section 153.65 through 153.571, the Ohio Schools Council, a regional council established under Chapter 167 of the Revised Code (the "COG"), has entered into a contract with Gardiner ("Design-Builder") that allows for the Design-Builder, through its contract with the COG, to provide design Build services for HVAC improvements and upgrades to the COG's school district members; and

WHEREAS, the Board desires to participate in the contract of the COG pursuant to Chapter 167 of the Revised Code by entering into an agreement for design-build services with the Design-Builder for the purpose of Procuring HVAC improvements and upgrades;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lordstown School District, County of Trumbull, Ohio, that;

Section 1. Approval and execution of agreement for Design-Build Services. The President or Vice-President and Treasurer of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Agreement for design-build services substantially in the form now on file with the Treasurer. The form of the agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the agreement by those officials.

Section 2. Approval and execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 3. Compliance with open Meeting Requirements. The Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Captions and Headings. The captions and heading in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses thereof.

Section 5. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes
President declared **motion carried 5-0**

21-0611 Hiring Girls Varsity Basketball Assistant Coach

Mrs. Woodward moved and **Mr. Catlin** seconded the motion to hire Joe Click as Girls Varsity Assistant Coach for 2021-2022 School year

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Abstain
President declared **motion carried 4-0-1**

21-0612 ADJOURNMENT

Mrs. Woodward moved and **Mrs. Click** seconded to adjourn the meeting.
Time: **06:48 P.M.**

Roll Call Vote: Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes
President declared **motion carried 5-0**

LORDSTOWN LOCAL BOARD OF EDUCATION
Work Session Minutes
June 9, 2021
6:00 P.M.
Administrative Office Board Room

CALL TO ORDER

Time: 6:08 P.M.

ROLL CALL

Present: Mr. Catlin, Mrs. Click, Mrs. Kistler, Mrs. Reid, Mrs. Woodward Absent

Mrs. Woodward entered at 6:23 P.M.

TOPICS OF DISCUSSION

1. Summer Work
 - a. High School heating and cooling pipes
 - b. Track and discus area
 - c. Fire Alarm
2. Rental Agreement for facilities:
 - a. Facility Manager, Security, Custodian
 - b. No Sunday Rental
 - c. Look at cost to rent Cafeteria, Classrooms, Innovation Center
3. Resolution to waive Career Tech Grades 7 and 8
4. Wellness Policy
5. Return to school Plan 2021-2020
6. 2% raise for Russel Corley- Transportation/Maintenance position
7. Discuss flex schedule for Board Office for summer
8. Resignation of Jenna Barvitski, August 31, 2021
9. Hiring of Mindy Moyers for Home Instruction
10. Hiring of Nicolina Circella for the extended school year teacher position

21-0601 EXECUTIVE SESSION – O.R.C 121.22

Mrs. Reid moved, **Mrs. Click** seconded, that the Board go into Executive Session at **7:10 P.M.** and that the following resolution be adopted:

WHEREAS, as a public Board of Education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the checked marked items with respect to a public employee of official:

- Appointment
- Employment
- Dismissal
- Discipline
- Promotion
- Demotion
- Compensation
- Investigation of charges/complaints (unless public hearing requested)

- B. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Lordstown Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item _____ as listed above.

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes
President declared motion carried 5-0.

ORC 102.03B

No present or former public official or employee shall disclose or use, without appropriate authorization, any information acquired by the public official or employee in the course of the public official's or employee's official duties that is confidential because of statutory provisions, or that has been clearly designated to the public official or employee as confidential when that confidential designation is warranted because of the status of the proceedings or the circumstances under which the information was received and preserving its confidentiality is necessary to the proper conduct of government business.

Reconvened by the Board President at: **8:05 P.M.** with **5** Board Members present.

21-0602 ADJOURNMENT

Moved by **Mrs. Woodward**, seconded by **Mr. Catlin**, to adjourn the work session

Time: **8:05 P.M.**

Roll Call Vote: Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Yes, Mrs. Woodward Yes, Mr. Catlin Yes
President declared **motion carried 5-0**

TREASURER

BOARD PRESIDENT