

**LORDSTOWN LOCAL BOARD OF EDUCATION**  
**Work Session Minutes**  
**November 17, 2021, 6:00 P.M.**  
**Lordstown High School Innovation Center**

**CALL TO ORDER**

Time: **6:00 P.M.**

**ROLL CALL**

Present: Mr. Catlin, Mrs. Click, Mrs. Kistler, Mrs. Woodward, Mrs. Reid Absent

**TOPICS OF DISCUSSION**

1. Supplemental Job Descriptions
2. Supplementals
3. Board Policies 0169.0, 1530, 1617, 2271, 3217, 4217, 5111, 5111.02, 5200, 5350, 5464, 5516, 5630.01, 6114, 7300, 8330, 8400, 8462, 8600, 8651, and 8740.
4. Hiring of a PM Custodian at the High School
5. Resolution to employ substitute teachers
6. Resignation of Kayla Cole
7. Hiring of High School math Tutor

**21-1101 ADJOURNMENT**

Moved by **Mrs. Click**, seconded by **Mr. Catlin**, to adjourn the work session

Time: **6:40 P.M.**

Roll Call Vote: Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Reid Absent  
President declared motion carried 4-0

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**TREASURER**

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**BOARD PRESIDENT**

**LORDSTOWN LOCAL BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**November 17, 2021**  
**6:00 P.M.**  
**Lordstown High School Innovation Center**

**CALL TO ORDER**

Time: 6:00 P.M.

**ROLL CALL**

Present: Mr. Catlin, Mrs. Click, Mrs. Kistler, Mrs. Woodward, Mrs. Reid Absent

**PLEDGE OF ALLEGIANCE**

**21-1102 COMMENDATIONS AND RECOGNITION OF ACHIEVEMENT**

**Mrs. Click** moved and **Mr. Catlin** seconded the motion to approve the following resolution:

BE IT RESOLVED, that the Lordstown Local Board of Education wishes to commend the following individuals and groups for their recent distinction and achievements.

- Thank you to Ricardo E. Torres for donating an American flag to Lordstown High School. This particular flag was flown over the United States Special Operations Command Central- Forward, Spartan Base, Al Udeid Air Base, and Qatar from September 29, 2021 through September 30, 2021.

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Absent  
President declared **motion carried 4-0.**

**DISCUSSION ITEMS/ANNOUNCEMENTS (BOARD MEMBERS/ADMINISTRATORS:**

- A. Mr. Rich Zigarovich, Elementary Principal
- B. Mr. Jim Vivo, High School Principal

**PUBLIC PARTICIPATION:**

Board and Board President reserves the right to set limits on time, use discretionary powers, waive or strictly adhere to Board adopted policy on public participation.

None

**21-1103 CONSENT AGENDA ITEMS**

Moved by **Mrs. Woodward** seconded by **Mr. Catlin** motion to approve the following resolution

BE IT RESOLVED, that the Lordstown Local Board of Education approves the following consensus resolution items:

**TREASURER'S REPORTS**

A. Recommend the Board approve the following minutes:

- October 13, 2021 Work Session
- October 20, 2021 Regular Board Meeting

B. Recommend the Board approve the financial reports for October 2021

C. Recommend the Board approve the District Five Year Forecast

**SUPERINTENDENT'S RECOMMENDATIONS**

D. Recommend the Board approve the following supplemental contracts for the 2021-2022 school year, which shall become effective upon satisfactory completion of required criminal records checks and fulfillment of the requirements in O.R.C. 3319.303 and O.R.C. 3313.53 to coach, supervise or direct a pupil-activity program

At Negotiated Supplemental Contract Rate

1. Emma Smalley- 7<sup>th</sup> Grade Girls Basketball, Coach
2. Mitch Blake- 8<sup>th</sup> Grade Girls Basketball, Coach

E. Recommend the Board approve the job descriptions for supplemental positions

F. Recommend the Board adopt Board Policies 0169.0, 1530, 1617, 2271, 3217, 4217, 5111, 5111.02, 5200, 5350, 5464, 5516, 5630.01, 6114, 7300, 8330, 8400, 8462, 8600, 8651, and 8740

G. Recommend the Board approve Charlene Smith as a one on one Kindergarten Aide retroactive to November 5, 2021, with the rate of compensation at \$14.20 per hour, 7 (seven) hours per day.

H. Recommend the Board approve Patrick Hayes for a 1 (one) year contract as a High School custodian for the 2021-2022 school year, retroactive to November 15, 2021. Compensation will be the appropriate placement on the salary schedule (Step 0- \$14.96 per hour), as set forth in the collective bargaining agreement in effect between the Board and OAPSE

I. Recommend the Board accept the resignation of Kayla Cole, High School Math Tutor

- J. Recommend the Board approve Jolene Morello as the High School math tutor effective November 30, 2021. Rate of compensation will be \$23.75 per hour, up to 28 hours per week.
- K. Recommend the Board approve the following individual as a substitute employee for the 2021-2022 school year as designated and as needed. Rate of compensation \$12.00 per hour, 5 (five) hours per day:

<u>Name</u>	<u>Substitute Area</u>
Haylee Mathey	Custodian

Roll Call Vote: Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Reid Absent  
 President declared motion carried 4-0

\*Note: The following items should not be part of a Consensus Agenda –  
 Suspend or remove business manager for cause  
 Re-employ teacher not recommended by superintendent  
 Reject a recommendation that a teacher eligible for continuing status be re-employed\*  
 Transfer funds in certain cases  
 Levy a tax outside 10 mill limitation (not emergency)

**21-1104 SUPERINTENDENT’S RECOMMENDATIONS:**

Moved by **Mrs. Click** seconded by **Mrs. Woodward** motion to approve the following resolution.

Resolution: Employment of Substitute Teachers

The Board of Education of the Lordstown School District, met in regular session at 6:00 p.m. on the 17<sup>th</sup> day of November, 2021, at the Lordstown High School Innovation Center, with the following members present:

Cheryl Kistler, Carla Click, Jackie Woodward, William Catlin

**WHEREAS**, the Lordstown school District Board of Education (“Board of Education”) anticipates that the District may experience difficulty obtaining substitute teachers during the 2021-2022 school year amidst the ongoing COVID-19 pandemic; and

**WHEREAS**, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134<sup>th</sup> General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education may establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022 school year; and

**WHEREAS**, the Board of Education desires to temporarily adopt modified education requirements for substitute teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers.

**NOW THEREFORE**, be it resolved by the Lordstown School District Board of Education as follows:

**SECTION I**

The Board of Education temporarily authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04- Employment of Substitutes, during the 2021-2022 school year. In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid non-renewal temporary substitute teaching license issued by the Ohio Department of Education to serve as a substitute teacher in the District.

**SECTION II**

It is found and determined that all formal action of this Board concerning or relating to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

**Mrs. Click** moved and **Mrs. Woodward** seconded the motion that the above Resolution be adopted

Roll Call Vote: Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Woodward Yes, Mrs. Reid Absent  
President declared motion carried 4-0

**21-1105 EXECUTIVE SESSION – O.R.C. 121.22**

**Mrs. Click** moved, **Mr. Catlin** seconded, that the Board go into Executive Session at 7:07 P.M. and that the following resolution be adopted:

**WHEREAS**, as a public Board of Education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the checked marked items with respect to a public employee of official:

1. \_\_\_\_\_ Appointment
2.   X   Employment
3. \_\_\_\_\_ Dismissal
4. \_\_\_\_\_ Discipline
5. \_\_\_\_\_ Promotion
6. \_\_\_\_\_ Demotion



7. \_\_\_\_\_ Compensation
8. \_\_\_\_\_ Investigation of charges/complaints (unless public hearing requested)

- B. To consider the purchase of property for public purposes or for the sale of property at competitive bidding
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

**NOW, THEREFORE, BE IT RESOLVED**, that the Lordstown Local Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item **A2** as listed above.

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Absent  
President declared motion carried 4-0.

ORC 102.03B

No present or former public official or employee shall disclose or use, without appropriate authorization, any information acquired by the public official or employee in the course of the public official's or employee's official duties that is confidential because of statutory provisions, or that has been clearly designated to the public official or employee as confidential when that confidential designation is warranted because of the status of the proceedings or the circumstances under which the information was received and preserving its confidentiality is necessary to the proper conduct of government business.

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Reconvened by the Board President at: **7:29 P.M.** with 4 Board Members present

21-1106

**ADJOURNMENT**

**Mrs. Woodward** moved and **Mr. Catlin** seconded to adjourn the meeting

Time: **7:29 P.M.**

Roll Call Vote: Mrs. Woodward Yes, Mr. Catlin Yes, Mrs. Click Yes, Mrs. Kistler Yes, Mrs. Reid Absent  
President declared motion carried 4-0.

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TREASURER

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BOARD PRESIDENT